

# Program Review Committee Meeting Agenda & Minutes

Monday, November 6, 2017  
BE-321  
Time – 3pm – 4:30pm

**Type of Meeting:** *Regular*

**Note Taker:** Stacey Adams

**Committee Members:**

Stacey Adams, Faculty Co-Chair  
Dr. Meeta Goel, Co-Chair  
Dr. Glenn Haller, Outcomes Committee Chair  
Dr. Svetlana Deplazes, Research Analyst  
Reina Burgos, Faculty Representative  
Kathy Osburn, Faculty Representative  
Richard Fleishman, Faculty Representative  
VACANT, Faculty Representative  
Christy Simmons, Classified Representative  
Dr. Les Uhazy, Academic Affairs  
Ann Steinberg, Student Services

*Present: Stacey Adams, Rich Fleishman, Glenn Haller, Dr. Les Uhazy, Ann Steinberg*

*Absent: Meeta, Svetlana, Kathy, Christy, Reina*

*Guests: None*

Items	Person	Action
I. Opening Comments from the Co-Chairs	<i>Meeta / Stacey</i>	<b><u>Issues Discussed:</u></b> Meeting with PRC, Outcomes, Budget & Accreditation Co-chairs planned for later in the month to discuss the connection from outcomes & action plans, to program review, to budget requests.
II. Open Comments from the Public		<b><u>Issues Discussed:</u></b> None
III. Approval of Meeting Minutes -October 2, 2017	<i>Stacey</i>	<b><u>Issues Discussed:</u></b> No quorum, move to next meeting <b><u>Action Taken:</u></b>
IV. CTE Outcomes Survey	<i>Meeta</i>	<b><u>Issues Discussed:</u></b> Move to next meeting, Meeta not present <b><u>Action Taken:</u></b> <b><u>Follow Up Items:</u></b>
V. Planning Program Review Outreach / Training / Workshops	<i>Stacey</i>	<b><u>Issues Discussed:</u></b> Suggested dates for Program Review Workshops: Weekly workshops in January / February <b><u>Action Taken:</u></b> <b><u>Follow Up Items:</u></b> Schedule dates for Program Review Workshops, contact Kristine O. regarding getting FPD credit approved. Distribute templates to VPs, Directors, Deans & Chairs.
VI. Program Review Data Workshop	<i>Meeta / Svetlana</i>	<b><u>Issues Discussed:</u></b> Committee members worked with PR data on the data dashboards and with the PR templates to see if they

		<p>could find the data they need to complete a PR report. Committee members became more comfortable with the dashboards after using them.</p> <p><b><u>Action Taken:</u></b></p> <p><b><u>Follow Up Items:</u></b></p>
<p>VII. NEXT MEETING DATE:</p>		<p><b>Fall Meeting Dates:</b> 11/20, 12/4</p>